CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

July 17, 2023

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 3:05 p.m. on July 17, 2023 with the following trustees and administrators present: Lois Steiner; Larry Hofbauer; Heidi Breymeyer; Ryan Rogers; Elaine Young; and Donna Jean, Librarian.

APPROVAL OF AGENDA

Ryan Rogers made the motion, seconded by Lois Steiner, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Heidi Breymeyer made the motion, seconded by Lois Steiner, to approve the minutes of the June 12, 2023 regular meeting. Vote: ayes, all. Motion carried.

TREASURER’S REPORT – INVESTMENT POLICY REPORT

Mrs. Steiner reported an interest income in the Money Market Account of $67.39, and a balance on hand in the Money Market account as $34,516.39, interest income in the NOW account of $2.87 and a balance in the NOW account as $16,875.44, a balance in one CD as $58,763.16, and a balance in the second CD as $26,436.55.

In conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with the Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Heidi Breymeyer made the motion, seconded by Ryan Rogers, to approve payment of the bills as presented. Roll call vote: Mr. Rogers, yes; Mrs. Hasselbring, yes; Mrs. Young, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes Mrs. Breymeyer, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None

COMMUNICATIONS

Automation is working well.

Mrs. Thomas is starting to sign up people for story hour.

UNFINISHED BUSINESS

None

NEW BUSINESS

Lois Steiner made the motion, seconded by Ryan Rogers to place the Tentative Annual Budget and Appropriation Ordinance on public display for 30 days as required and to direct the secretary to publish notice in the Cissna Park News and to set the hearing on the Budget and Appropriation Ordinance for September 18, 2023 at 4:30 pm in the library. Vote: ayes, all. Motion carried.

Heidi Breymeyer made the motion, seconded by Lois Steiner, to adopt the Freedom of Information document as presented and place it on public display as required by law. Vote: ayes, all. Motion carried.

President Hofbauer appointed Heidi Breymeyer, Ryan Rogers and Lois Steiner to audit the minutes for FY’23 and certify the same.

Ryan Rogers made the motion, seconded Heidi Breymeyer to adopt the dates as days the library will be closed for FY 24. Vote: ayes, all. Motion carried.

Heidi Breymeyer made the motion, seconded by Ryan Rogers to cancel the August 2023 meeting.. Roll call vote: Mr. Rogers, yes; Mrs. Steiner, yes; Mr. Hofbauer, yes; Mrs. Breymeyer, yes; Mrs. Young, yes. Motion carried.

ADJOURNMENT

Lois Steiner made the motion, seconded by Heidi Breymeyer, to adjourn the meeting at 5:02p.m. Vote: ayes, all. Motion carried.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board President

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board Secretary