

CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

PUBLIC HEARING AGENDA

BUDGET AND APPROPRIATIONS ORDINANCE

September 18, 2023

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the Public Hearing on the Annual Budget and Appropriations Ordinance of the Cissna Park Community Library District Board of Trustees to order at 4:33 p.m. with the following trustees and administrators present:: Lynn Hasselbring; Ryan Rogers; Larry Hofbauer; Lois Steiner; Heidi Breymeyer; Elaine Young; and Donna Jean, Librarian.

NEW BUSINESS

Presentation and discussion of the annual Budget and Appropriation Ordinance.

PUBLIC INPUT

None.

ADJOURNMENT

Lois Steiner made the motion, seconded by Heidi Breymeyer to adjourn the meeting at 4:38 p.m.  
Vote: ayes, all. Motion carried.

CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

September 18, 2023

Information and Suggestions for Study, Review and Consideration by the Cissna Park Community Library Trustees for the September 18, 2023 Trustees Meeting.

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:39 p.m. on September 18, 2023, with the following trustees and administrators present: Lynn Hasselbring; Larry Hofbauer; Lois Steiner; Ryan Rogers; Heidi Breymeyer; Elaine Young and Donna Jean, Librarian.

APPROVAL OF AGENDA

Lynn Hasselbring made the motion, seconded by Ryan Rogers, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Heidi Breymeyer made the motion, seconded by Lynn Hasselbring, to approve the minutes of the July 17, 2023 meeting as presented or as per amendments. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

Mrs. Steiner reported an interest income of \$7.60 in the Money Market account, a balance on hand in the Money Market account as \$65,326.77, and interest income in the NOW account as \$33.87, a balance in the NOW account as \$39,975.29, a balance in one CD as \$26,485.17, and a balance in the second CD as \$58,955.92.

Mrs. Steiner reported that, in conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with The Frederick Community Bank in Cissna Park.

READING AND ALLOWANCE OF BILLS

Lois Steiner made the motion, seconded by Ryan Rogers, to approve payment of the bills as presented. Roll call vote: Mr. Roger; Mrs. Breymeyer; Mr. Hofbauer; Mrs. Hasselbring; Mrs. Steiner; Mrs Young. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATION

Mrs. Jean reported circulation is the same and the automation system is working.

The Lavina Young grant was for \$2,000.00.

Trustee's per capita grant requirement: Serving our Public will be discussed in November.

A Library crawl will begin in October with 158 libraries participating.

Mrs. Thomas reported that Story Hour started with a total of 15 children in attendance on Wednesday and Thursday.

Halloween Fun Night will be Saturday, October 28, 2023 from 4:30-6:00 pm.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

The annual Budget and Appropriation Ordinance, having been prepared by Mrs. Jean, and a public hearing held as required, Ryan Rogers made the motion, seconded by Heidi Breymeyer, to approve the Budget and Appropriation Ordinance as presented. Roll Call Vote: Mr. Rogers, yes; Mrs. Hasselbring, yes; Mrs. Steiner, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Young, yes. Motion carried.

After review Lynn Hasselbring made the motion, seconded by Lois Steiner, to certify the Illinois Public Library Annual Report as presented. Vote: ayes, all. Motion carried.

After review, Heidi Breymeyer made the motion, seconded by Ryan Rogers, to accept the Annual Audit Report from Russell Leigh and Associates as presented. Vote: ayes, all. Motion carried.

Lynn Hasselbring made the motion, seconded by Heidi Breymeyer to employ Lilyana Verkler as a circulation clerk at \$14.00 per hour for up to 200 hours per year. Roll Call vote: Mrs. Breymeyer, yes; Mr. Hofbauer, yes; Mr. Rogers, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, yes. Motion carried.

#### ADJOURNMENT

Ryan Rogers made the motion, seconded by Lois Steiner, to adjourn the meeting at 5:03 p.m. Vote: ayes, all. Motion carried.

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Board President

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Board Secretary