

CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

June 17, 2024

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:32 p.m. on June 17, 2024, with the following trustees and administrators present: Ryan Rogers; Lynn Hasselbring; Emily Tuttle; Lois Steiner; Larry Hofbauer; Elaine Young; and Donna Jean, Librarian.

APPROVAL OF AGENDA

Emily Tuttle made the motion, seconded by Lynn Hasselbring, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Lois Steiner made the motion, seconded by Ryan Rogers, to approve the minutes of the May 20, 2024, regular meeting. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

Ms. Steiner reported interest income in the Money Market Account of \$118.94, and a balance on hand in the Money Market account as \$90,244.15; interest income in the NOW account of \$2.49 and a balance in the NOW account as \$7,584.61; a balance in one CD as \$26,964.29, and a balance in the second CD as \$59,962.59.

In conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with The Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Lynn Hasselbring made the motion, seconded by Emily Tuttle, to approve payment of the bills as presented. Roll call vote: Mr. Rogers, yes; Mrs. Breymeyer, absent; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None

COMMUNICATIONS

Mrs. Jean stated in the Librarian's Report that circulation is good, but large print books may be weeded due to age and non-circulation. DVDs will stay for now. Automation is working fine.

The Per Capita Grant was received from the state of Illinois for \$2,505.20.

The summer reading program finished on Friday, June 21. Sixty children participated.

UNFINISHED BUSINESS

None

NEW BUSINESS

Ryan Rogers made the motion, seconded by Lois Steiner, to approve the Schedule of Regular Board Meetings for FY 2025. Vote: Ayes, all. Motion carried.

Emily Tuttle made the motion, seconded by Ryan Rogers, to approved the Closing Dates for FY 2025. Vote: Ayes, all. Motion carried.

Lois Steiner made the motion, seconded by Ryan Rogers, to participate in the Non-Resident Card program, using the Tax Bill Method to determine the cost to the patron. Discussion followed. Vote: Ayes, all. Motion carried.

ADJOURNMENT

Lynn Hasselbring made the motion, seconded by Ryan Rogers, to adjourn the meeting at 4:52 p.m. Vote: ayes, all. Motion carried.

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Board President

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Board Secretary