

Nov. 2024 Meeting

CISSNA PARK COMMUNITY LIBRARY BOARD OF TRUSTEES

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:35 p.m. on November 18, 2024, with the following trustees and administrators present: Lynn Hasselbring; Emily Tuttle; Lois Steiner; Ryan Rogers; Larry Hofbauer; Heidi Breymer; Elaine Young; and Donna Jean, Librarian.

APPROVAL OF AGENDA

Emily Tuttle made the motion, seconded by Heidi Breymer, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Lynn Hasselbring made the motion, seconded by Lois Steiner, to approve the minutes of the September 16, 2024 regular meeting. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

Mrs. Steiner reported interest income in the Money Market Account of \$140.89, and a balance on hand in the Money Market account as \$107,717.19; interest of \$6.68 in the NOW account and a balance in the NOW account as \$13,518.57; a balance in one CD as \$60,604.51 a balance in the second CD as \$27,309.84. In conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with The Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Ryan Rogers, made the motion, seconded by Heidi Breymer, to approve payment of the bills as presented. Roll call vote: Mr. Rogers, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Breymer, yes; Mrs. Young, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATIONS

Mrs. Jean stated in the Librarian's Report that circulation and automation/website are good. The library is on track using iCloud and Hot Spot is fading out. Thirty people from other libraries participated in the Library Crawl. Candyland program will be held Nov. 29 6:30 pm - 7:30 pm and Nov. 30 11 am - 1 pm Story Hour has 20 children. Halloween Fun Night was held in the Library and the breezeway with approximately 250 attending. The face painting activity was raved about.

NEW BUSINESS

Having approved the annual Budget and Appropriation Ordinance at the September meeting, Lois Steiner made the motion, seconded by Emily Tuttle, to approve the Annual Tax Levy Ordinance as presented. Roll call vote: Mrs. Breymeyer, yes; Mr. Hofbauer, yes; Mr. Rogers, yes; Mrs. Tuttle, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, yes. Motion carried. We discussed and approved the 4.0 Serving Our Public checklists. Elaine Young made the motion, seconded by Ryan Rogers to purchase an ad in the Cissna Park High School yearbook at a cost of \$170.00 for a colored ½ page ad. Roll call vote: Mrs. Breymeyer, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mr. Rogers, yes; Mrs. Young, yes. Motion carried. Ryan Rogers made a motion, seconded by Emily Tuttle to give a Christmas bonus to the 2 student employees for \$25.00 and \$50.00 for Donna Jean and Sandy Thomas at local businesses. Roll call vote: Mrs. Breymeyer, yes; Mr. Hofbauer, yes; Mr. Rogers, yes; Mrs. Tuttle, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, yes. Motion carried.

ADJOURNMENT

Emily Tuttle made the motion, seconded by Heidi Breymeyer, to adjourn the meeting at 5:08 p.m. Vote: ayes, all. Motion carried.

Board President

Board Secretary