

CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

January 22, 2024

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:31 pm with the following trustees and administrators present: Ryan Rogers; Emily Tuttle; Lois Steiner; Larry Hofbauer; Lynn Hasselbring; Heidi Breymeyer; Elaine Young; and Donna Jean, Librarian.

APPROVAL OF AGENDA

Lois Steiner made a motion, seconded by Heidi Breymeyer, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Ryan Rogers made the motion, seconded by Emily Tuttle, to approve the minutes of the November 13, 2024 regular meeting as presented. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

Mrs. Steiner reported an interest income in the Money Market of \$58.40 and a balance on hand in the Money Market as \$58,459.29, an interest income in the NOW account of \$3.09 and a balance in the NOW account as \$10,136.75, a balance in one CD as \$59,079.49, and a balance in the second CD as \$26,533.88.

Mrs. Steiner reported that, in conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with the Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Lois Steiner made the motion, seconded by Ryan Rogers, to approve payment of the bills as presented. Discussion. Roll call vote: Mr. Rogers, yes; Mr. Hofbauer, yes; Mrs. Breymeyer, yes; Mrs. Tuttle, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATIONS

In her Librarian's Report, Mrs. Jean reported circulation is on track.

Automation is fine. A second monitor is coming.

The school district library grant was \$850.00.

Attending Candyland was 330 people.

Lessons for living went well.

There were 16 little people for the Stuffie Sleepover.

Mrs. Thomas has a total of 16 children on 2 different days for Story Hour.

UNFINISHED BUSINESS

Decennial committee meeting is March 18.

NEW BUSINESS

Heidi Breymeyer made the motion, seconded by Emily Tuttle to approve the ALA Library Bill of Rights as presented. Vote: Ayes, all. Motion carried.

Lynn Hasselbring made the motion, seconded by Ryan Rogers to approve the bulletin board policy as presented. Vote: Ayes, all. Motion carried.

Lois Steiner made the motion, seconded by Heidi Breymeyer to approve the gift and donation policy as presented. Vote: Ayes, all. Motion carried.

ADJOURNMENT

Ryan Rogers made the motion, seconded by Emily Tuttle, to adjourn the meeting at 4:55p.m. Discussion. Vote: ayes, all. Motion carried.

Board President

Board Secretary